

GSA SIN 874-1, 2, 7	
Program Manager	Directs and controls a technical, engineering or logistics oriented effort. Employs a wide spectrum of disciplines for the planning, analysis, design, implementation and support of assigned tasks.
Assistant Program Manager	Directs and control a technical, engineering or logistics oriented effort. Employs a wide spectrum of disciplines for the planning, analysis, design, implementation and support of assigned tasks.
Team Lead	Directs and control a technical, engineering or logistics oriented effort. Employs a wide spectrum of disciplines for the planning, analysis, design, implementation and support of assigned tasks.
Senior Project Manager	Directs and controls a technical, engineering or logistics oriented effort. Employs a wide spectrum of disciplines for the planning, analysis, design, implementation and support of assigned tasks.
Consultant/Marketing IV	Implements process improvement and reengineering methodologies and principles to conduct process modernization and marketing projects. Responsible for effective transitioning of existing project teams, and the facilitation of project teams in the accomplishment of project activities and objectives. Provides group facilitation, interviewing, training, and provides additional forms of knowledge transfer. Key facilitator between multiple project teams; makes certain the reengineering efforts are integrated enterprise-wide. Manages and directs the business process reengineering personnel.
Consultant/Marketing III	Implements process improvement and reengineering methodologies and principles to conduct process modernization and Marketing projects. Duties include activity and data modeling, developing modern business methods, identifying best practices, and creating and assessing performance measurements. Provides group facilitation, interviewing, training, and additional forms of knowledge transfer. May be under the direction of a Consultant IV, or may work independently.
Senior Analyst	Works independently or under general direction on the analysis and design of business applications on complex, large-scale systems, including experience in database management concepts.
Senior Technical Trainer	Creative training approach conducive to a productive learning environment. Target the process improvement, reengineering methodologies and principles to conduct process modernization projects using proficiency with logistics databases & database tool sets. Provides group facilitation, interviewing, training, and additional forms of knowledge transfer. May be under the direction of a Program Manager, or may work independently.
Consultant/Marketing II	Implements process improvement and reengineering methodologies and principles to conduct process modernization and marketing projects. Duties include activity and data modeling, developing modern business methods, identifying best practices, and creating and assessing performance measurements. Provides group facilitation, interviewing, training, and provides additional forms of knowledge transfer. May be under the supervision of the Consultant IV or III, or may work independently.
Senior Data Analyst	Has strong statistical and analytical skills and extensive experience in data management programs and applications, with a logistics or technical background. Must be familiar with online databases and data warehouse sites via real-time Internet-based applications or client-side query-based applications. Required to have strong conceptualization, visualization and presentation skills. Must have experience in material research using Internet based tools.

Consultant/Marketing I	Implements process improvement and reengineering methodologies and principles to conduct process modernization and marketing projects. Duties include activity and data modeling, developing modern business methods, identifying best practices, and creating and assessing performance measurements. Provides group facilitation, interviewing, training, and provides additional forms of knowledge transfer. May be under the supervision of the Consultant IV, III, or II, or may work independently.
Junior Data Analyst	Expertise in operational analysis, work flow and material analysis, quality control methods and product/process capability studies. Must possess inventory and material management skills/experience. Must have experience in product research using Internet based tools to include operational knowledge of web-based and client/server push-pull query programs. Database design and table creation and user-input/data display forms.
Junior Technical Trainer	Creative training approach conducive to a productive learning environment. Target the process improvement, reengineering methodologies and principles to conduct process modernization projects using proficiency with DOD logistics databases & database tool sets. Instruct students in logistic specific databases; examine existing material assets, disposal items, and techniques involving various database integration schemas to improve the current material support process. Reports to a Senior Technical Trainer or a Team Leader.
Curriculum Development Specialist	Directs and controls development of instructional curriculum. This effort includes analysis of delivery methodologies, techniques and material sequencing to provide the most effective approach for training considering environmental aspects and student capabilities. Identifies and defines learning objectives for training in support of introduction of new software systems or new system capabilities, develops system technical manuals, designs and develops technical training documents and course materials, conducts validation of training materials against developing systems, instructs system users on operation of new software systems or new system capabilities
Senior Administrator	Performs diversified clerical, administrative, and general office duties of a highly responsible and confidential nature to senior management. This position requires knowledge of applicable policies, procedures, operations and organization. This position also requires high level of technical skills using automation tools including word processing, presentation graphics and spreadsheets.
Production Clerk	Operates data entry devices, verifies data, performs related clerical duties, including image, text, and scanning operations; assists and trains less experienced operators.
Junior Administrative Specialist	Maintains project files and library; makes travel arrangements for staff, maintains time and cost records, prepares project correspondence, purchase orders, and invoices, provides word processing, receptionist, and general office support.